Dear Principal,

Re: Life Skills Development Project

Surveys on Connectedness, Purpose in Life, and Life Skills Development among Junior Secondary School Students

We write again to ask for your support for the captioned surveys on life skills development of S.1 and S.3 students. So far, seventy-six secondary schools have taken the lead to join the project. The surveys aim to: (1) provide better understanding of connectedness, purpose in life, and life skills development among junior secondary school students in Hong Kong; (2) explore the relationships among students’ connectedness, purpose in life, life skills development and comprehensive guidance programs in schools. The first survey will be conducted from May to July 2013 and will target classes of students from S.1 and S.3. The follow-up survey will be conducted in May 2014. Each survey will take students about 30 minutes to complete a questionnaire. The career master, guidance mistress and class-teachers of the classes will also be invited to complete a brief questionnaire taking about 8 minutes. All personal information of individuals will be kept confidential, and the questionnaires will be destroyed one year after completion of the research. The data file will be encrypted and kept in the computer of the office of the research team at the University of Hong Kong.

With financial support from the Research Grant Council, we will provide a copy of the final report on life skills development among junior secondary school students in Hong Kong to all schools that participated in the project. On request of any participating school, we will provide a report for that individual school. We will analyze students’ connectedness, purpose in life, career and talent life skills development. The information will be useful for planning of life education, career education, gifted education and leadership training programmes in schools. In the longer term, students in secondary schools will benefit from better school programmes advancing students’ life skill development.

Participation in the study is entirely voluntary. Participants could withdraw from the study at any time. Enclosed please find the form on which to signify your willingness to participate. Please fax the completed form to the project team (Fax No.: 2858 5679) by 30 May 2013. Should you have any enquiries, please feel free to contact Dr. Yuen Man Tak via email (mtyuen@hku.hk) or the Life Skills Development Project Officer, Ms. Ida Ip at 9624 9001. If you want to know more about rights of research participants, please contact the Human Research Ethics Committee for Non-Clinical Faculties, the University of Hong Kong at 2241 5267.

Thank you for your anticipated support for the project.

Yours sincerely,

Dr. Yuen Man Tak
Associate Professor, HKU

Dr. Patrick S. Y. Lau
Associate Professor, CUHK

Dr. Raymond M.C. Chan
Associate Professor, HKBU
致校長：

參與中學生的聯系感、人生目標與生活技能發展問卷調查活動

生活技能發展計劃小組將於二零一三年五月進行一項關於中學生的生活技能發展問卷調查，對象為中一及中三的學生。七十六所中學已率先加入了調查。研究旨在了解香港中學生的聯系感、人生目標與生活技能發展。首輪調查活動將於二零一三年五月至七月舉行，而跟進調查將於二零一四年五月舉行。參與的中一及中三學生只需利用約三十分鐘時間完成所派發的問卷，事業輔導主任、輔導主任及有關班主任也會被邀請完成約八分鐘之簡短問卷。所有搜集到的資料，只會用作研究用途。而學生提供的個人資料將會保密處理。所有問卷將於研究完成後一年後銷毀。資料檔案將加密儲存於香港大學研究員辦公室電腦內。

在研究資助局的資助下，我們會為參與的學校提供一份初中學生生活技能發展調查報告。在校的要求下，我們會為學校提供個別學校報告。我們將會分析學生在聯系感、人生目標、事業與才華等各生活技能的發展情況，為學校在推行生活教育、事業教育、資優教育和學生領袖訓練等活動提供重要的參考資料。長遠而言，中學生將可受益於這些有助提升他們的生活技能發展的學校課程/活動。

懇請閣下支持是項研究，此項調查活動參與純屬自願性質，參與者可隨時退出調查活動。現隨函附上問卷調查的參加表格。

請於二零一三年五月三十日前傳真參加表格回到計劃小組（傳真號碼：2858 5679），如有任何查詢，歡迎電郵袁文得博士（mtyuen@hku.hk）或致電本計劃小組聯絡人葉小姐查詢（電話：9624 9001）。如閤下想知道更多有關研究參與者的權益，請聯絡香港大學非臨床研究操守委員會（電話：2241 5267）。

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謹祝

教安！

袁文得副教授
香港大學教育學院

劉兆瑛副教授
香港中文大學教育心理學系

陳茂釗副教授
香港浸會大學教育學系

二零一三年四月二十六日
To : Faculty of Education, The University of Hong Kong
Life Skills Development Project
Tel. : 9624 9001 (Ms. Ida Ip)
Fax. : 2858 5649 (attn. MT Yuen)

To participate in the "Surveys on Connectedness, Purpose in Life and Life Skills Development among Secondary School Students" to be conducted by the Life Skills Development Project of the University of Hong Kong in May 2013 and May 2014.

Principal's Name & Signature: ___________________________________________

School Name: ___________________________________________________________

Teacher in Charge: _________________________________________________________

Tel. : __________________ Fax: __________________ Email: _______________________

Date: ___________________

Please record here the classes participating in the survey. We expect at least one class in each Grade. Total number of classes should not be more than ten.

S.1 classes: _____ _____ _____ _____ _____
S.3 classes: _____ _____ _____ _____ _____

PARTICIPATION FORM